

## Section: Meetings

### **Policy Title:** Names & Images Guidelines

*[Revisions to <https://www.acamorning.org/group-conscience-policy-for-use-of-names-images/>]*

**Purpose:** To foster a sense of mutual respect at the SMR Meeting, to be mindful of the way we name ourselves and of the images we put forward.

**Policy:** To provide guidelines for the use of images, names and avatars for Trusted Servants and general fellowship meeting Attendees. To follow ACA Traditions and group-conscience-determined guidelines to create an environment of safety and comfort for the fellowship.

### **Related Policies:**

Personal Safety Policy (under development)

### **Process / Guidelines:**

1. Trusted Servants: Applies to those providing service to the group, in either an elected or volunteer position. This includes, but is not limited to, Tech Hosts, Meeting Chairs, Room Hosts, and Elected Servants.
  - a. Names & Images
    - i. Follows the guidance of Tradition 10, that Adult Children of Alcoholics has no opinion on outside issues; hence the ACA name should never be drawn into public controversy.
    - ii. Name: Use first name and last initial or geographical abbreviation.
    - iii. Background and Avatar: Should not be nationalist (such as flags and national icons), religious (including symbols and slogans), or commercial (sports names, product placements, promoting business, etc).
  - b. If a Trusted Servant prefers to not follow these guidelines, they may continue attending the daily meetings, but it is requested they step down from their service position.
2. Meeting Attendees: Follow guidelines to be mindful of how you present yourself onscreen, remembering that we honor Tradition 10 to 'hold a gentle and respectful space' in our meeting by avoiding using Names/Backgrounds/Avatars that bring in outside issues.
  - a. Names & Images guideline will be added to the opening script.
3. Handling of Issues
  - a. This policy is self-monitored, so that individual fellows are asked to make sure they represent themselves according to these guidelines.
  - b. Any member may call an immediate group conscience at any time they feel an unresolved issue exists, per the BRB p 576.